

Roles & Responsibilities

ADMINISTRATORS

Meet with staff and students to obtain and distribute information regarding all levels of student safety.

Provide training on all forms of harassment, including bullying.

Conduct formal investigations regarding claims of harassment (including sexual harassment, bullying, cyber-bullying, etc.)

Coordinate efforts with district level team members regarding campus specific needs.

COUNSELORS

Provide student enrichment through classroom instruction and/or individual or group counseling opportunities to distribute information regarding student safety on all levels.

Advise campus administration of any acts of harassment (including sexual harassment, bullying, cyber-bullying, etc.)

Provide counseling sessions regarding claims of harassment (including sexual harassment, bullying, cyber-bullying, etc.)

Provide information to parents regarding student safety issues.

TEACHERS

Through classroom instruction, distribute information regarding student safety on all levels.

Advise campus administration of any acts of harassment (including sexual harassment, bullying, cyber-bullying, etc.)

Conduct classroom investigations and interventions to prevent behavior that leads to serious claims of harassment.

Provide information to parents regarding student safety issues through phone communication, web site and e-mail communication.

PARENTS

Cooperate with campus personnel to address student safety issues.

Provide regular communication with their children to determine student's well-being, as well as addressing their responsibility.

Participate in proactive discussions and activities working on anti-bullying and character development with their children.