

## Region 8 Campus-Based Solo and Ensemble Procedures for Band, Choir and Orchestra

### Premise:

Each campus will host their own solo and ensemble contest for their division. Campus contest hosts would be responsible for all the information listed in this document.

We will do all we possibly can to ensure a quality experience for the students!

### Contest entry:

Directors will enter their respective Solo and Ensemble Contest in the normal manner through TexasMusicForms.com or Charms.

### Dates and Deadlines (subject to approval by the Region Executive Committee):

Contests are currently set up in TexasMusicForms as originally scheduled for 2020. There are five contests set up for band, three for choir and two for orchestra. We ask that you enter your students in the contest zone that you would normally enter. If you have any questions about zones, please contact Tony before you enter.

Entry deadlines is 30 days before your zone contest and must be adhered to.

Once you have made your entries into the appropriate contest (by the deadline), you set your own actual date and time so long as all events are completed before your spring break or March 13, 2021. Your contest could take place during school, after school, on a Saturday or on weeknights. If you desire consecutive weeknights for your contest, please contact Tony for assistance. Contests cannot take place on a school holiday. Once you decide on your contest date(s), notify Tony of your decision and that will be your "official date".

Necessary changes to entries or LATE entries may be made UP UNTIL SEVEN DAYS PRIOR TO YOUR CONTEST. After that, any incorrect entries will be considered DNAs.

### Judges:

Directors will select and hire the judge(s) of your choice, so long as he/she is not in your own feeder pattern. You MAY use judges from your own school district, just not your feeder pattern. Please get them from as close to you as possible because we must pay mileage. If you wish to "team up" with another school to share judges (instead of hiring one judge to hear all of your events, team with another school so you can share one woodwind judge and one brass judge) that is fine. For those of you with fewer than 15 entries, please let Tony Clines assist in hiring your judge and scheduling your event so that he can schedule the judge for multiple schools on your contest date. IF ANYONE NEEDS HELP HIRING JUDGES, PLEASE DO NOT HESITATE TO ASK.

Instrumental events should be scheduled on seven-minute intervals. A FULL eight-hour day would be 70 events. Vocal events should be scheduled on six-minute intervals. A FULL eight-hour day would be 80 events. Medium ensembles should be scheduled for 20 minutes.

UIL will pay judges \$250 for a full day, or \$125 for a half day, plus mileage. Judges will be paid based on how many events they judge rather than the time they are at your school. We cannot pay them to judge your students and a give them lessons at the same time.

## **Region 8 Campus-Based Solo and Ensemble Procedures for Band, Choir and Orchestra**

Contact your preferred judge(s), confirm that they are willing to serve on the date and times you have chosen then send the information to Tony who will send them a contract based on the number of entries they will be judging.

Hiring of school employee judges - The IRS and UIL do not allow “double dipping” of pay for those currently employed by the State of Texas (e.g. at school districts) and UIL events. If the event is during a contract school day, the judge must use a personal day to be paid by UIL. If the event is outside of the school day, then the “double dipping” rule is not in place. The judges and contest host will sign an affidavit stating that either they are taking a personal day or the event happened outside of school hours.

Larger districts could consider covering the costs of subs to send judges to other campuses as a part of their workday but that is up to your district. Judges using a school district contract day to judge on another campus will not be paid by UIL (since they are still being paid by their district).

Many of you will most likely be judging for someone else. If you are asked to judge, Tony will send you a contract telling you in advance confirming the date and time of the event as well as how many events you will be judging and how much the region will be paying you. When the contest is over, Tony will email you a judge’s expense sheet to fill out that will ask for your miles driven. You will complete the form, scan and email it back to him and he will then mail you a check for the proper amount.

### **Virtual Students:**

If you have students who are considered full-time virtual (not temporary virtual), and are NOT competing to go on to TSSEC (Texas State Solo and Ensemble Contest), then a video submission will be allowed with permission from Mr. Clines. Contact Tony with your virtual student details before entering them in the contest. Virtual students will need to work out the accompanist issues (live or recorded) with the campus contest. Students wishing to go on to TSSEC must perform in-person. Class 1C solos submitted virtually will not be certified for State. If you have any questions about virtual students, contact Tony.

### **Other Logistics:**

Region 8 does NOT provide funding for piano tuning.

There should be no delays or gaps in the contest schedule based on accompanists. If you have more than one judge, the schedule should be developed in such a way that there is no wait. We recommend multiple accompanists or creative scheduling.

If scheduling during the school day, keep the contest schedule full and strongly consider pulling performers from classes rather than just using your band, choir or orchestra period. We cannot ask judges to sit through extended breaks in their schedule. Remember that they are being paid by number of entries, not hours at your site.

Directors will print their own judging sheets (Forms 6, 7, 8) and have them in performance order prior to the contest. Colored paper or colored card-stock is not necessary.

## **Region 8 Campus-Based Solo and Ensemble Procedures for Band, Choir and Orchestra**

Eligibility Form 1 should be scanned and emailed to Tony Clines **prior to the contest**.

Prior to the contest, directors will log into TexasMusicForms, go to MY ENTRIES and print the listing of your events. This listing will be the sheet on which you will mark the rating given to each event. Please mark the ratings as 1, 1C, 2, 3, 4, 5 or DNA. Remember that events certified to advance to TSSEC must be listed as 1C. When all events are finished and recorded, scan and email your completed list of events with ratings to Tony Clines at: [tcreg8@gmail.com](mailto:tcreg8@gmail.com). He will post all ratings for you.

Soon after the conclusion of the contest and your ratings have been entered, Tony will deliver or mail your medals to you.

UIL will not reimburse schools for hospitality or meals but will pay judges a per diem if they work a half day or more.

### **Other Important Items:**

**This change in procedure is for the 2021 S&E Contest has been approved by the Region 8 Executive Committee and Dr. Brad Kent, UIL State Director of Music.**

**Because of the TSSEC implications, we are counting on you as the contest host to maintain the integrity of the UIL Solo and Ensemble Contest.**

**We are sure that there will be some updates and tweaks to this new process as we move through the logistics. Please be patient with us and be willing to share your questions.**

**Remember, that we are ALL trying to do what we can for a truly meaningful solo and ensemble experience for your students.**

**If you have any questions or concerns, please contact Tony Clines or Darrell Umhoefer for assistance!**

Tony Clines – [tcreg8@gmail.com](mailto:tcreg8@gmail.com) 254-644-5128 (cell)

Darrell Umhoefer - [darrell.umhoefer@midwayisd.org](mailto:darrell.umhoefer@midwayisd.org) 254-315-0046 (cell)