**Steps in a Guided Reading Lesson**

**Teacher Preparation**

Assess the needs of your students.
Set the purpose for reading.
Plan to reinforce skills and strategies taught in shared reading.
Choose the text.
Plan for running records and anecdotal notes.

**Teacher & Student**

**BEFORE Reading:**
- May do a familiar re-read of previous text.
- Introduce the new text.
- Introduce key vocabulary.
- Practice, deepen, re-teach or extend strategies taught in the Shared Reading block.

**DURING Reading:**

Students read the text.  
*Round robin or popcorn reading are not appropriate! Students should individually attend to and read the entire text.*

- The most important thing student’s do during guided reading is READ. Students should be reading the majority of the time.
- Teachers should listen to students read and attend to their reading behaviors, keeping anecdotal notes, and providing feedback to students regarding what they are doing correctly and what they need to work on.

**Running Records**

- Teacher should conduct a running record on two students each day (not two from each guided reading group, just two from the class).
- The teacher should use the Fountas & Pinnell Benchmark Assessment System two times each year.
- Students should have a monthly running record (entered into J-SAS), two of the months will be from Fountas and Pinnell.

**Appropriate Strategies Used in Guided Reading :**

- **Staggered** (students begin reading at different times so students who are sitting next to each other are in different places in the text and cannot “copy” each other’s reading)
• **Whisper** (students read aloud in a quiet voice)
• **Paired** (pairs of students read the same aloud at the same time)
• **Echo** (The teacher models reading a small section of the text with accuracy, fluency and good expression. Students repeat the modeled reading)
• **Choral** (all students read aloud with the teacher)

**AFTER Reading**
Teachers and students could have post-reading discussions based on:
• Comprehension
• Skills and reading strategies
• Core content
• Vocabulary
• Key ideas
• Text structures and features

Provide students with opportunities to go back into the text and re-read as necessary to support comprehension and to find evidence to support their answers.

**Teachers should conduct guided reading groups daily.**
Students below grade level must meet with teacher 5 days a week.
Students on grade level need to meet with the teacher at least 3 to 4 times a week.
Students above grade level need to meet with the teacher at least 2 to 3 times a week.

**Note:** On days when teachers do not meet in groups with on or above level students they should make contact with them to ensure students are following up on the directions given and continuing to make progress.

*Information courtesy Jordan School District, Utah*